

October 2009

# Tip of the Month

## Viewing Cash Receipts Update History

This enhancement provides a new ability to view the details of any cash receipts update. If a user makes a mistake during a Cash Receipts Update, this enhancement provides another tool that can assist you in locating the source of the problem, especially when the printed copy of the Cash Receipts Update report is no longer available.

The date column has been hyperlinked from several screens: G/L Inquiry Screen, Journal Details screen, and also the A/R History screen. Only entries that were posted through the Cash Receipts system will be hyperlinked.

Sort by:  Date  Location  Invoice Number

Include Adjustment Entries Only:

Include Cash Receipts Entries Only:

Select Payment Location:

Select Account Number:

Select Invoice Number:

Select Check Number:

Select Date Range: From: 06/02/2008 To: 06/02/2008 Go >>

Accounts Receivable History						
Name	Invoice Number	Date	Account Number	Location	Amount	Check Number
Sam Regier	C97076	* 06/02/2008	1040001	Guelph	-133.71	1138
Sam Regier	E18380	* 06/02/2008	1040001	Guelph	-1,669.73	1138
Sam Regier	E18619	* 06/02/2008	1040001	Guelph	-12.99	1138
Sam Regier	E18624	* 06/02/2008	1040001	Guelph	-3.96	1138
Sam Regier	E18652	* 06/02/2008	1040001	Guelph	-26.28	1138
Sam Regier	E18933	* 06/02/2008	1040001	Guelph	-29.68	1138
Sam Regier	E18934	* 06/02/2008	1040001	Guelph	-206.90	1138
Sam Regier	E20233	* 06/02/2008	1040001	Guelph	-311.02	1138

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Total Close

Clicking on the hyperlinked date reveals the Cash Receipts Batch window which displays all the entries that occurred as part of the same cash receipts update:

Date Processed: 01/30/2004  
Time Processed: 9:29 AM

Cash Receipts Batch						
Name	Invoice Number	Payment Date	Account Number	Location	Amount	Check Number
Cash On Hand		06/02/2008	1010201	Guelph	-1,473.37	
Cash On Hand		06/02/2008	1010201	Guelph	8,054.88	
J&J MECHANICAL SERVICES	E20046	06/02/2008	1040001	Guelph	-168.30	1452
ALAN DURRER	B50665	06/02/2008	1040001	Guelph	-47.09	1230
ALAN DURRER	B50668	06/02/2008	1040001	Guelph	-612.32	1230
Blain Dunnigan	B49810	06/02/2008	1040001	Guelph	-11.77	
Blain Dunnigan	E15475	06/02/2008	1040001	Guelph	-411.95	
Blain Dunnigan	E22175	06/02/2008	1040001	Guelph	431.96	
Blain Dunnigan	LATECH	06/02/2008	1040001	Guelph	-8.24	
N. C. JONES & SONS LTD	E18406	06/02/2008	1040001	Guelph	-9.81	

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Total Close Next >

The Total button will give you the summary of the G/L accounts affected by this update:

Cash Receipts - General Ledger Totals		
Account Number	Description	Amount
1010201	Cash On Hand	6,581.51
1040001	Accounts Receivable Customers	-6,581.51

Close

### DUE TO OVERWHELMING DEMAND

PFW will be offering additional sessions of the Customized Financial Reporting in PFW IntelliDealer™ webinar on an on-demand basis.

This session will highlight key benefits of the system, and introduce the latest features included in the R6V07 release. You will learn how to design, customize, secure, and deploy your custom financial reports in PFW IntelliDealer with flexibility and ease.

#### Topics include:

- Report design and creation
- Report elements: columns and rows
- Row calculations, usage of wildcards and account ranges
- Special column and row types
- Report options and formatting
- Granting security and access to reports
- Viewing and printing reports (including new Financial Book feature)
- Downloading reports to Excel
- Copying reports

#### Who should attend?

This webinar is intended for anyone involved in the creation and distribution of financial reports.

**Date & Time:** To be determined

**Class Size:** Limited to 30

**How:** Join the class online via a specific web address and join the conference call via telephone. (Web address and phone number provided at time of registration)

**Cost:** \$75.00 USD/CAD per participant

*Attendance is limited for this session, please register at [www.pfw.com/support/webinars/index.htm](http://www.pfw.com/support/webinars/index.htm)*

### HOLIDAY HOURS

The PFW business offices will have reduced staff on the following holidays:

**Thanksgiving: Monday, October 12th**

A limited number of support personnel will be available from 8 a.m. to 5 p.m. ET when you call 519.474.3700. Emergency after-hours support will also be available.

### Request More Information

For more information on these software features or to order R6V07, contact PFW Client Services at 519.474.300, or e-mail [support@pfw.com](mailto:support@pfw.com).

