

November 2009

# Tip of the Month

## Backing Up Additional Libraries

As of R6V07, if you want libraries other than the normal PFW data library to be backed up with the PFW Day End Process, a new table called BACKUPL has been created for this purpose. This table allows you to list up to eight additional libraries you want to be backed up nightly.

You might consider using this to backup any query libraries, or alternate testing libraries (commonly named ALTLIB).

### How This Works

From the Tables Maintenance screen, search for the new BACKUPL table (type BACKUPL on the search request line as shown below and hit Enter). The first time you attempt to edit this table you need to add it to the system using the F6 function key shown below.

```

ZTABC01 Tables Maintenance Valid Groups AP - A/P GL - G/L
Type Option, Press Enter. AR - A/R PR - Payroll
2=Change 5=Display BS - Base PT - Parts
CM - Comm SV - Service
CS - Customer WG - Equipment

      _ _ _ _ _ BACKUPL _ _ _ _ _ <=== Search Request

Opt Co Div Br Table Name Group

F3=Exit F6=Add Pg Up/Pg Down
    
```

The screenshot below shows the BACKUPL table in ADD mode. Key in any additional libraries you want backed up and hit Enter to add, then F3 to exit.

```

$ZCN124 PFWTAB ADD
TABLE NAME: BACKUPL TRCD: ADD
STA: _
Enter The Library Names To Be Backup Up...:
      USRQRY
      _____
      _____
      _____
      _____
      _____
      _____
    
```

Note: You do not need to list your PFW data library (commonly named QS36F) as this library is already backed up as part of the Day End Process.

You can now rest easy knowing your additional data is being backed up during your nightly Day End Process!

### DUE TO OVERWHELMING DEMAND

PFW will be offering additional sessions of the Customized Financial Reporting in PFW IntelliDealer™ webinar on an on-demand basis.

This session will highlight key benefits of the system, and introduce the latest features included in the R6V07 release. You will learn how to design, customize, secure, and deploy your custom financial reports in PFW IntelliDealer with flexibility and ease.

#### Topics include:

- Report design and creation
- Report elements: columns and rows
- Row calculations, usage of wildcards and account ranges
- Special column and row types
- Report options and formatting
- Granting security and access to reports
- Viewing and printing reports (including new Financial Book feature)
- Downloading reports to Excel
- Copying reports

#### Who should attend?

This webinar is intended for anyone involved in the creation and distribution of financial reports.

**Date & Time:** To be determined

**Class Size:** Limited to 30

**How:** Join the class online via a specific web address and join the conference call via telephone. (Web address and phone number provided at time of registration)

**Cost:** \$75.00 USD/CAD per participant

*Attendance is limited for this session, please register at [www.pfw.com/support/webinars/index.htm](http://www.pfw.com/support/webinars/index.htm)*

### COMING SOON – PAYMENT ADDRESS CHANGE

With ADP's acquisition of PFW, our invoices will have a new look and payment address. Please look for this change in the near future and rest assured that PFW will always notify you in advance of any further changes.

### Request More Information

For more information on these software features or to order R6V07, contact PFW Client Services at 519.474.3700, or e-mail [support@pfw.com](mailto:support@pfw.com).

