client services **update**

October 2006

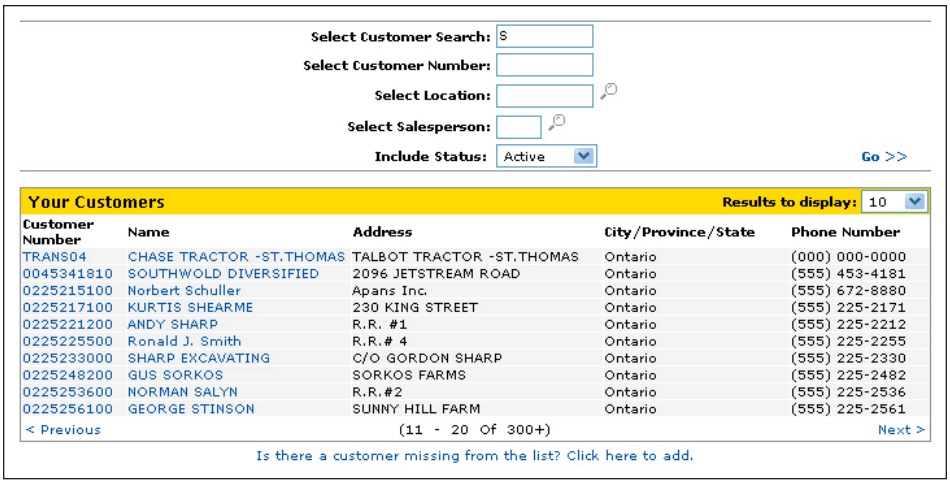
Tip of the Month

Improve Your Efficiency With Keyboard Shortcuts

Shortcut keystrokes can be used on most PFW IntelliDealer listing screens and can be very beneficial. Provided there is at least one input box at the top of the screen (and the cursor is in it), you can use the Enter key to execute the "Go" link, and also use the Page Up and Page Down keys under the same circumstances to execute the "Next" and "Previous" links.

The following is an example of the Customer Search screen. After typing in the search criteria (in this case "S"), the Enter key can be pressed to return the search results. The Page Up/Page Down keys can then be used to scroll the results.

Keyboard shortcuts: just another way that IntelliDealer helps you to create efficiency in your workflows.



Attention Canadian Customers

Please note that a new Canadian cheque format, as mandated by the Canadian Payments Association, must be in place by July 1, 2007. There will be an option in the next release—R6V05—to print the new format on full-page A/P and full-page payroll cheques only and samples of the new format will be made available to customers later this Fall. Customers using pre-printed cheques should order only enough of the current cheques to last until July 1, 2007, or until the new format is implemented—after loading R6V05.* Customers using an A/P or payroll cheque overlay will need to contact PFW to have their overlay changed at least 30 days before they are ready to use the new format.

If you are not sure what cheque format you are currently using or need further assistance with this, please contact PFW support.

** Note: make sure you have new cheques on hand when you employ the new format.*

Holiday Hours

The PFW business offices will be closed for the following holidays. A limited number of support personnel will be available from 8 AM to 5 PM ET. Emergency after-hours support will also be available.

Thanksgiving Day
Monday, October 9, 2006

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